



1101 E. Elizabeth
Fort Collins CO 80524
970-221-3898

Office Policies

(Effective 1 November 2017)

Appointments:

- ☸ I am available for in-office sessions on Friday afternoons. Please let me know if you need time outside of regular hours and I will make every effort to accommodate you.
- ☸ Your initial Co-Creative Mentoring visit is scheduled for 60 or 75 minutes.

Payment Policies:

Payment is due on the day of your session. Payment can be made ahead of the session at [the Co-Creative Mentoring website store](#). Simply select the option you prefer. If you are paying at the time of service, please be prepared to pay by check or cash prior to the beginning of your session. Credit and Debit cards accepted with advance notice.

Service Fees:

Individual Session:

- ☸ Individual Sessions, 60 to 75 minutes: \$100. Includes goals for the session, energy clearing and balancing using Emotional Freedom Techniques—EFT Tapping for clearing and balancing, and wellbeing coaching.
- ☸ 30-minute follow-up sessions are available, if needed, for \$55.

Session Packages:

- ☸ 3-Session Package, paid in advance: \$225 (\$75 savings)
- ☸ 5-Session Package, paid in advance: \$375 (\$125 savings)
- ☸ If payment arrangements are needed for 3 and 5 Session Packages, a small transaction fee will apply if payments are invoiced through Square. No transaction fee will apply for cash or check payments.
- ☸ Please talk with me if you have financial concerns—I will never turn anyone away who is truly committed to their wellbeing.

Co-Creative Mandala Oracle Card Readings:

- ☸ 60 minute session: \$65 Includes a Co-Creative Mandala Oracle Card Reading and energy clearing and balancing using Emotional Freedom Techniques--EFT Tapping.
- ☸ 30 minute session: \$40 For those who are curious and want to try a Co-Creative Mandala Oracle Card Reading for the first time or who have limited time and want a shorter session.

(Co-Creative Mandala Oracle Cards—20 Card Deck available for purchase: \$20)

Statements of Service are available upon request.

Referrals:

Referrals are the best compliment that I can receive and most of my practice is due to referrals from my clients. A referral is always appreciated and I offer a \$10 discount when a client makes a referral for someone who becomes a paying client. Thank you!

Cancellations and No-shows:

Please contact me 24-hours in advance if you have to reschedule or cancel an appointment. Since I have reserved our appointment time for you and the time cannot be filled, it is my policy to charge for cancellations received with less than 24 hours' notice and for no-shows. Serious emergencies may arise occasionally in which case I will waive the charge.

I apply these expectations to myself as well and if I ever no-show an appointment with you, your next session will be free of charge.